

Student Group Visit Guidelines

We are looking forward to welcoming your student group to the Rubin Museum of Art!

To ensure that you have the best possible Museum experience, please read the following guidelines and share them with your group prior to the visit.

Your Visit

- Proof of vaccination is required: All visitors 12+ are required to show proof of COVID-19 vaccination and a photo ID. Visitors under the age of 12 must be accompanied by a vaccinated guardian. For more information, visit our <u>Plan a Visit</u> page.
- Please enter through the main Museum doors: 150 West 17th Street New York, NY 10011
- Pick up your tickets, present your vaccination verification, and complete any outstanding payments at the admissions desk. If you are having a guided tour of the Museum, your docent will meet you in the main spiral lobby.
- A group arriving more than 15 minutes late cannot be guaranteed its scheduled tour. Should you need to contact a museum staff member, please call 212-620-5000 ext. 205.
- Cancellation must be made three business days prior to your visit or you may be subject to a cancellation fee.
- Lunch space is not available at the Rubin Museum.
- Bins can be provided to store large bags, backpacks, and jackets. The Rubin Museum of Art is not responsible for any damaged or lost items.
- Bus parking is not available at the Museum; buses may drop off and pick up passengers but may not park or stand on 17th Street or 7th Avenue.

Payment

Payment must be made prior to the start of your tour. You can do so in the following ways:

- 1. Complete and return a credit card authorization form.
- 2. Call our Box Office at 212-620-5000 ext. 344 and complete payment over the phone with a credit card number.
- 3. Pay with a credit card or check at the admissions desk.
- 4. Mail a check made payable to the Rubin Museum of Art to:

Rubin Museum of Art Attn: Maggie Woolums 140 W 17th Street New York, NY 10011

COVID-19 Safety Guidelines

- Everyone ages 2+ must wear a mask or face covering at all times.
- Wash your hands frequently with soap and water or use hand sanitizer.
- Some participatory experiences, including interactive artworks and touchscreens, are not available for use.
- Café Serai is currently closed. No food or drink (except for sealable water bottles) are allowed within the Museum.
- Due to health and safety guidelines, water fountains within the Museum are not operational at this time. Visitors can bring a sealable water bottle and drink only on the first floor.

Inside the Museum

- Please do not touch the works of art and their cases, or lean on the gallery walls.
- Be mindful of where you walk. Running is not allowed in the Museum.
- Food, drinks, gum, and phone calls are prohibited in the galleries.
- If you wish to sketch while in the galleries, please use standard graphite pencils only. Wet media is not allowed.
- Photography for personal use is permitted in most galleries, provided that no flash or external light sources are used. In cases where the Museum is obligated to prohibit photography of certain objects, those items will be clearly marked as such. Please ask a security guard if you are unsure.
- Video recording and the use of tripods and selfie sticks are not allowed in the galleries.

Tips for Chaperones

- Review the Museum rules with students on the bus or trip to the Museum.
- Get involved! Showing your own curiosity is more important than knowing answers.
- Check in with the teacher about what your chaperoning responsibilities are, including the plan for after the tour.
- Keep an eye on students who veer too close to the artworks, especially when sitting down or getting up in front of an object.