

Resident Scholar in Himalayan Cultures {Hybrid}

About the Museum

The Rubin is a global museum dedicated to presenting Himalayan art and its insights. Founded in 2004, the Rubin serves people internationally through exhibitions, participatory experiences, a dynamic digital platform, and partnerships. Inspired and informed by Himalayan art, the Rubin invites people to contemplate the human experience and deepen connections with the world around them in order to expand awareness, enhance well-being, and cultivate compassion. The Rubin advances scholarship through a series of educational initiatives, grants, collection sharing, and the stewardship of a collection of nearly 4,000 Himalayan art objects spanning 1,500 years of history—providing unprecedented access and resources to scholars, artists, and students across the globe.

Summary Description

The Resident Scholar in Himalayan Cultures is a member of the Editorial & Digital Content team and a self-starter who contributes ideas and brings subject matter expertise to the development of accessible content for the Rubin's digital platforms. This key position advises on and creates content that reflects Himalayan cultural practices across time through digital materials (e.g. social media content, *Spiral* magazine articles, Project Himalayan Art, AWAKEN podcast), trainings, and other public presentations.

This role actively maintains and builds new relationships with Himalayan, Tibetan, and other Inner Asian community organizations; creatives; and scholars locally, nationally, and internationally. The Resident Scholar advises on creatives, speakers, scholars, and authors for publications, collaboration, and expertise-sharing. This highly collaborative role works closely with both the Communications & Marketing and Curatorial teams to develop well-informed, accessible, dynamic, and welcoming content for the Rubin's audiences.

The Resident Scholar in Himalayan Cultures is a full-time, temporary role through December 31, 2026, with the possibility of extension.

This is a full-time exempt and hybrid eligible position with a workweek schedule of Mondays through Fridays, with core work hours from 9:00 AM to 5:00 PM and ability to be flexible based on project needs.

The incumbent reports to the Deputy Executive Director.

Responsibilities

- Conducts research and writes long-form and short-form articles for *Spiral* magazine, contributes content to inform development of video and audio projects, participates in video and podcast reviews for accuracy and accessibility
- Assists in the development of content, including writing for the Project Himalayan Art digital platform, focused on serving university students and faculty in collaboration with the Global Projects and Curatorial teams
- Writes content for social media platforms and reviews posts, emails, and other content for accuracy and clarity in collaboration with the Communications & Marketing team
- Makes recommendations of works in the collection for digital learning opportunities and engagement with the public to internal Rubin teams
- Collaborates with Rubin teams to brainstorm content connections for future content and programs
- Conducts research to support the development of new content and develop trainings
- Manages multiple projects simultaneously and can produce content under short deadlines
- Develops processes and workflows to facilitate collaboration as related to their role
- Builds and maintains connections; identifies new speakers, authors, and collaborators for the Museum
- Serves as an ambassador for the Rubin at public events, in the press, or other professional events as required
- In collaboration with the Deputy Executive Director, provides trainings and programs for staff and Rubin partners to advance the understanding of the Rubin's collection of Himalayan art and its insights
- Stays informed of current events and dialogues relating to the Rubin's mission
- Works with Communications & Marketing and Development teams on public-facing communications as required
- Supports the evaluation of departmental offerings and materials
- Other duties as assigned

Qualifications:

- Master's in Art History, Museum Education, Religious Studies, Tibetan studies, or comparable field of study required. PhD candidate or PhD preferred.
- Extensive knowledge of Tibetan Buddhism and/or Tibetan Buddhist art required
- Experience teaching students in an academic setting a plus
- Must have excellent verbal and written communication skills
- Must be a team player and comfortable working in a team-oriented, fast-paced environment, with the ability to pivot as necessary
- Must be well organized, detail oriented, and be able to adapt to changing deadlines
- Ability to make complex information digestible and compelling to audiences
- Proficiency with Microsoft Office Suite (Excel, Word, and PowerPoint) applications required

Salary Range: \$72,000 to 75,000 commensurate with experience.

The Rubin offers a generous and competitive compensation and benefits package. This includes the Rubin's Work from Home (WFH) Policy, which allows employees to work offsite four (4) days per week based on their job responsibilities. All hybrid eligible employees are required to work onsite every Wednesday, the designated onsite workday.

The Rubin's WFH policy remains in its current format until further notice. This policy will be revised in 2025.

The Rubin requires proof of Covid vaccination as part of its employment requirement for all new hires.

Please provide the following as part of your application:

- Complete resume
- A cover letter addressing both your interest in the Rubin and your qualifications for this position
- A short writing sample from previously produced work (e.g. articles, essays, scripts, educational materials, or other related content)

Application:

- Please indicate **Resident Scholar in Himalayan Cultures** in the subject line of email and in body of cover letter.
- Applications in electronic format preferred, and accepted at jobs@rubinmuseum.org
- Or mail application to: Rubin Museum of Himalayan Art, 140 West 17th Street, New York, NY 10011. Attention: Head of Human Resources Dept.

The Rubin Museum of Himalayan Art is an equal opportunity employer and considers all candidates for employment regardless of race, color, sex, age, national origin, creed, disability, marital status, sexual orientation, or political affiliation.